



New Zealand Limited

REF: SEAJMM: 320

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Mr D. McLean
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HAMILTON

Dear Doug

You will be pleased to know that Version 2.0, POLY Operating System is due for release. Our technical team, comprising Warren Meech and John Smith, will therefore be visiting your school on *Wed. 22 June* at *1:30 pm* to do the necessary conversion.

Warren and John have asked me to emphasize that you make available all disks which need converting (particularly courseware disks). Any 1.8 disks left around to run on Version 2.0 will cause all sorts of disasters. They also require plenty of space in which to work. If you have your POLYs bolted down, chained to tables or with permanent covers of any type, will you please ensure they are freed for the conversion as each POLY and disk drive has to be opened up to be worked on. The team will be working to a very tight schedule and cannot afford the time it takes to undo security measures.

They will also be replacing your Operating Manual, POLYBASIC Manual and POLYSYS Utilities Manual. The old manuals should be destroyed. If you have purchased further manuals off me either as a school or privately, these will be replaced shortly. Please contact me personally if you haven't received your new manual(s) by 8 July.

I look forward to seeing you when I'm next in your area.

Regards,

Jan McKenzie
EDUCATION SERVICES MANAGER

Lea Clalms
John Collett
Don Carter